

MINUTES OF THE BOARD OF DIRECTORS

March 7, 2019

The Board of Directors (the "Board") of Bilma Public Utility District (the "District") of Harris County, Texas, met in regular session, open to the public, at the Spring Creek Oaks Clubhouse II, 6002 Bur Oak, Spring, Texas 77379, on Thursday, March 7, 2019, at 5:00 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

H. Mark Stoebner	President
Dennis E. Winkler	Vice President
F. Anthony Musgrave	Secretary
Cynthia D. Day	Assistant Secretary
Steve Hoffmann	Director

All members of the Board were present, thus constituting a quorum. Also attending the meeting were: Ms. Christina Cole of Myrtle Cruz, Inc. ("MCI"), bookkeepers for the District; Mr. Michael Potter of Hays Utility South Corporation ("Hays"), operators for the District; Messrs. Justin Abshire, P.E., and Ryan Schilhab, E.I.T., of Jones|Carter, Inc. ("Jones|Carter"), engineers for the District; and Ms. Monica Garza, attorney, and Ms. Alison Miller, paralegal, of Radcliffe Bobbitt Adams Polley PLLC ("RBAP"), attorneys for the District.

Whereupon, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

CONSENT AGENDA

Director Stoebner first reviewed with the Board the items reflected on the Consent Agenda. Director Stoebner explained that this portion of the agenda deals with routine matters of the Board, and that no separate discussion of such items will occur unless a Board member or a member of the public requests that an item be moved to the regular portion of the agenda. Upon motion by Director Musgrave, seconded by Director Hoffmann, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of February 7, 2019, as written.

REGULAR AGENDA

BOOKKEEPER'S REPORT

Ms. Cole then reviewed the Bookkeeper's Report with the Board, a copy of which is attached hereto, including the revenues and expenses of the District, the budget comparison for the previous nine (9) months and the investment report for the current month. Ms. Cole noted that La Boucherie has paid the additional \$5,000 deposit and Waffle House has paid their tap fee in the amount of \$45,456.41.

Director Winkler then asked if there were any costs that seemed to be increasing with routine frequency. Ms. Cole stated that nothing stands out to her. Director Winkler then asked

why the legal fee budget item was over budget the last three (3) months. Ms. Garza stated that there have been several special projects over the last few months, including the 9.6 Kuykendahl litigation matter and the water reuse project matter that have impacted the legal services fees and that were not budgeted items.

Upon motion by Director Day, seconded by Director Hoffmann, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Bookkeeper's Report and authorize execution and payment of the checks reflected therein.

REVIEW AND DISCUSS PROCESS/PROCEDURES FOR ISSUANCE OF EMERGENCY NOTIFICATIONS, AND TAKE ANY NECESSARY ACTIONS ON SAME

Director Stoebner stated that the Board needs to work on an approved statement to be sent to residents and included in the Standard Operating Procedures document for any future issues requiring a boil water notice or similar type notice to be sent to District residents. Director Stoebner then stated that a special Board meeting should be scheduled in May to review and discuss a proposed statement.

UPDATE ON PARK MATTERS

Director Stoebner next reported that the Spring Creek Oaks Community Improvement Association ("SCOCIA") will be holding a meeting on Sunday, March 24th regarding the vote for the proposed new fence to be constructed along T.C. Jester. Director Stoebner stated that this would be a good opportunity to have some information regarding the District's proposed park plan available to discuss with District residents. Director Stoebner suggested having Ms. Tara Klein of Four & One Landscape Architecture, the District's landscape architecture consulting firm, prepare several large exhibit maps that detail the areas that are available within the District for park space. Director Stoebner added that the park survey could be handed out to meeting attendees. Director Musgrave stated that he will prepare an overview paragraph to include with the survey to explain the Board's proposed plan to District residents. Ms. Miller stated that she would contact Ms. Klein regarding the preparation of the exhibit maps.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Garza then reviewed with the Board the Tax Assessor/Collector's Report as of February 28, 2019, a copy of which is attached hereto. Ms. Garza reported that the District has collected 96.29% of its 2018 taxes to date. Upon motion by Director Winkler, seconded by Director Hoffmann, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Tax Assessor/Collector's Report and the checks reflected therein.

DELINQUENT TAX ATTORNEY'S REPORT

Ms. Garza next reviewed with the Board the Delinquent Tax Attorney's Report, a copy of which is attached hereto. Ms. Garza noted that no action is required at this time. Upon motion by Director Winkler, seconded by Director Hoffmann, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Delinquent Tax Attorney's Report.

OPERATOR'S REPORT

Mr. Potter then presented and reviewed the Operator's Report with the Board for the period of January 15, 2019 to February 15, 2019, a copy of which is attached hereto. Mr. Potter reported that there are currently 1,815 connections in the District. Mr. Potter further reported that the District's water accountability for the month was 97.25%, that 135 delinquent notices were mailed during the month, and that seven (7) accounts were cut-off for non-payment of water/sewer service fees.

Concerning the District's Operations List, Mr. Potter reported that there had been five (5) items over budget during the past month, including: 1) \$6,800 for a high level float, a digital switch and air relief valves at Water Plant No. 1; 2) \$5,494.82 for disposal of 118,000 gallons of sludge; 3) \$1,600 for the annual sludge test and \$725 for additional bacteriological sampling; 4) \$5,027.25 for maintenance and replacement of the fuel pump assembly at Lift Station No. 2; and 5) \$3,767.80 for the clean out of the list station at the Sewage Treatment Plant.

Director Winkler asked if Hays has completed all of the additional sampling following the January incident that required the issuance of a boil water notice. Mr. Potter stated that all of the additional sampling has been completed. Director Winkler then asked about the status of sampling at the residence of Dr. Janet Palmer which was discussed at the February Board meeting. Mr. Potter stated that he did not know the status of such matter, but that he would check with Mr. Howard Wilhite of Hays.

Mr. Potter next reported that three (3) 3/4-inch (3/4") meters are due for replacement during the next month.

Mr. Potter went on to report that Hays has determined that the Ponderosa Volunteer Fire Department ("VFD") and the Klein VFD have not been charged a meter upcharge for having oversized meters at their facilities, which is part of the rate structure included in the District's Rate Order. Mr. Abshire noted that it is uncommon for a meter upcharge to be included in district Rate Orders. Mr. Potter noted that Ponderosa VFD has not been charged the upcharge since the 1990's. Mr. Abshire stated that the Board should discuss whether or not to remove the meter upcharge as it relates to all customers from the Rate Order, charge the fire departments the upcharge as currently reflected in the Rate Order, or amend the Rate Order to allow an exception from such charge for all fire departments. Director Musgrave asked if the District's auditor should have caught that the fire departments were not being charged the meter upcharge as required by the District's Rate Order. Mr. Abshire stated that it was his understanding that there was a discussion during a Board meeting many years ago to not charge the meter upcharge to the fire departments within the District. Director Day stated that she cannot recall when that discussion occurred. Director Musgrave then asked if all of the District's customers are being billed correctly. Director Winkler suggested having the District's auditor confirm that all of the District's customers are being billed in accordance with the District's Rate Order. Director Winkler also stated that if the upcharges have not been billed in the past for the fire departments, then he does not think that the District will be able to recover the lost money. Director Winkler further stated that this matter raises the same issue from four (4) years ago regarding whether to have evaluations of the District's consultants. Director Stoebner asked that the District's auditor attend the next Board meeting to discuss the Rate Order issue and whether the District's

customers are being billed in accordance with the Rate Order. Director Musgrave added that he does not think that the Board would have agreed to waive the meter upcharge for the fire departments but not amend the District's Rate Order to reflect such change. Director Winkler then asked if each unit within a multi-family development has their own meter or if it is one (1) master meter for each development. Mr. Potter stated that he has seen it both ways. Mr. Abshire stated that he has not seen each unit in a multi-family development have its own meter and that typically master meters are utilized. Director Winkler asked why the District would be billing the fire departments as commercial instead of non-taxable rates. Director Day stated that she sees commercial as making money, which is not the case for the fire departments. Director Stoebner asked if there are fire hydrants located on the fire department properties within the District. Director Day stated that she does not think there are fire hydrants on the fire department properties. Director Day also stated that she would like to hear from the District's auditor before deciding on an amendment to the District's Rate Order. Director Winkler stated that he would also like guidance from RBAP and Hays on how fire departments in other utility districts are charged. Director Stoebner stated that the Board will wait to hear from Ms. Secrest and the District's auditor at the next meeting before taking action on a Rate Order amendment.

Regarding the Operations Budget, Director Hoffmann noted that a line item for extraordinary repair expenses had been added to the Operations Budget in the Bookkeeper's Report, but that a matching line item had not been added to the Operator's Report. Director Hoffmann also asked what is defined as an extraordinary expense. Mr. Abshire stated that the Board should probably identify a dollar amount to be classified as an extraordinary repair expense for things not already included in the budget. Director Winkler stated that he would prefer to not push too many items into the extraordinary expense category. Mr. Abshire explained that an extraordinary expense should likely be an item that the District does not anticipate as well as an item with a large dollar amount that would cause a budget overage. Mr. Abshire suggested a dollar amount of \$10,000 or more. Director Hoffmann requested that an extraordinary repair expense line item be added to the Operator's Report. Director Stoebner noted that he would like Hays to be consistent with MCI on the items that are moved into the extraordinary expense category.

Mr. Potter next reported that he had received an updated proposal for video surveillance at the District's facilities earlier today and that he has sent it out to the Board for review. Mr. Potter asked that this item be deferred until the April Board meeting so that everyone has time to review the proposal.

Mr. Potter then reported that the fence proposal will be deferred until a decision is made by SCOCIA regarding the proposed fence replacement along T.C. Jester.

Director Stoebner next reported that he had received an email from a Country Lake Estates resident stating that the resident's family was sick around the time of the boil water notice. Director Stoebner stated that he advised the resident that the boil water notice was due to a sampling error and not an actual E. coli contamination. Director Stoebner then stated that he received a response from the resident with a list of questions regarding the boil water notice incident and reiterating that his entire family was sick during that time. Director Stoebner further stated that he has offered to meet with the resident and Mr. Wilhite to discuss the matter and clear up any issues. Director Stoebner noted that he is waiting to hear back from the resident

regarding a meeting date and time. Director Winkler asked if this matter raises a problem along with Dr. Palmer's issue. Director Winkler also noted that there has been no evidence that the water was clean because no clean samples were taken on the day the contaminated samples were taken. Director Stoebner stated that there were clean samples taken from other areas within the District. Director Musgrave also stated that the District's chlorine levels were too high to allow an E. coli contamination.

Upon motion by Director Winkler, seconded by Director Musgrave, after full discussion and the question being put to the Board, the Board voted unanimously to approve the following items: 1) the Operator's Report; and 2) authorize the termination of service to the delinquent accounts in accordance with the provisions of the District's Rate Order.

ENGINEER'S REPORT

Mr. Abshire then presented the Engineer's Report, a copy of which is attached hereto. Mr. Abshire reported that the Sanitary Sewer Cleaning & Televising Phase IV project has been completed. Mr. Abshire stated that, overall, this section of the line is in great shape. Mr. Abshire recommended lining an 18" concrete sewer line that runs to the Sewage Treatment Plant, as well as coating approximately half of the manholes along with other miscellaneous manhole repairs. Mr. Abshire presented a cost estimate for the repairs in the amount of \$242,000. Mr. Abshire noted that none of these repair items require immediate attention and suggested fitting these repair items into the District's Capital Improvement Plan ("CIP") over the next few years. Mr. Abshire stated that there is money budgeted for CIP items this year that was not needed, which can be used this year or moved to upcoming years. Mr. Abshire then stated that a final pay estimate for this project will be presented at the April Board meeting for approval and payment. Director Musgrave asked if it will cost more to break up the repairs into multiple projects or if it would be better to do all of the repairs at the same time. Mr. Abshire stated that the project could be broken up into one (1) or two (2) phases, but that the District would save on engineering fees/expenses by doing all of the repairs at one time. Director Winkler asked about the risks of not doing the repairs. Mr. Abshire stated that he is most concerned with the 18" inch line. In response to a question from Director Musgrave, Mr. Abshire stated that, including design and construction, the project would take about five (5) months to complete. Director Stoebner asked if Hays could handle the manhole repairs. Mr. Potter stated that Hays can make the necessary manhole repairs. Director Day then asked how much money is left over from the District's CIP for this year. Mr. Abshire stated that roughly a few hundred thousand dollars will be leftover and that \$50,000 is budgeted for use this year for sanitary sewer rehabilitation work.

Mr. Abshire went on to report that the application for the proposed reclaimed water use project is being finalized, and that he is coordinating with RBAP to prepare the end user agreements for Terranova West Municipal Utility District ("Terranova") and SCOCIA. Mr. Abshire then gave an overview of the reuse system path from the District to Terranova. Mr. Abshire added that he is working to identify the cost of the effluent water to include in the end user agreements. Director Stoebner asked if the line will be large enough to continue north of the District if the need arose in the future. Mr. Abshire stated that the line could be extend to Spring Cypress Road.

Mr. Abshire next reported that the design work for the Wastewater Treatment Plant ("WWTP") Improvements Project is continuing. Mr. Abshire added that he anticipates being ready to submit the design for initial agency reviews in May. Mr. Abshire also stated that Jones|Carter has worked with Hays to identify any necessary equipment needed at the WWTP.

Mr. Abshire then reported that design has begun for the Water Plant Improvements Project. Mr. Abshire noted that Jones|Carter does not plan to advertise the project for bid until later this year to allow the work to occur during the 2019/2020 winter months.

Mr. Abshire also reported that Storm Water Solutions ("SWS"), the District's stormwater maintenance contractor, has prepared a renewal application to renew the District's Storm Water Quality Feature Permits for CLE, Section 3. Mr. Abshire requested authorization to submit the renewal application for approval.

Director Winkler then asked which utility district contains the apartments at T.C. Jester and Spring Cypress Road. Mr. Potter stated that such apartments are located in Harris County Municipal Utility District No. 24.

Mr. Abshire next presented an updated Professional Services Agreement ("PSA") for Jones|Carter. Mr. Abshire stated that he would review a summary of the proposed revisions to the PSA with the Board later in the meeting.

Director Hoffmann then asked when the section of sanitary sewer that was just televised will be televised again. Mr. Abshire stated that the section that was just televised will be televised again in approximately 10-15 years since it is PVC pipe that is in good condition.

Upon motion by Director Winkler, seconded by Director Day, after full discussion and the question being put to the Board, the Board voted unanimously to: 1) approve the Engineer's Report; 2) authorize design of the sanitary sewer repairs identified from the Sanitary Sewer Cleaning & Televising Phase IV project and add such project to the District's CIP; and 3) authorize Hays to complete the necessary manhole repairs as identified by the Sanitary Sewer Cleaning & Televising Phase IV project.

REVIEW, DISCUSS AND APPROVE PROPOSED TERMS OF AGREEMENT FOR FINANCING OF FACILITIES (THE "FINANCING AGREEMENT") FOR LA BOUCHERIE, AND TAKE ANY NECESSARY ACTIONS ON SAME

Mr. Abshire next reported that he has spoken with the owner and engineer for La Boucherie regarding a storm sewer extension necessary to serve the proposed development. Mr. Abshire explained that the storm sewer extension will be considered a public line, which will make the project reimbursable to La Boucherie. Mr. Abshire stated that he has been working with RBAP on proposed terms of a Financing Agreement for the development, but that some direction from the Board is needed regarding certain provisions. Mr. Abshire explained that, since the public portion of the storm sewer extension will be reimbursable, the Board needs to decide on the terms of the reimbursement. Ms. Garza stated that the Board will need to decide on the total percentage of reimbursement to La Boucherie as well as the timing of the reimbursement. Mr. Abshire reminded the Board that the terms of the Financing Agreement

with the Ponderosa VFD, Ponderosa VFD had to fully fund the cost of the public utilities and did not receive reimbursement from the District until after the adjacent properties were developed. Mr. Abshire noted that this scenario leaves more room for error since the reimbursement has to be monitored until the adjacent properties are developed. Mr. Abshire stated that an alternative option would be to reimburse La Boucherie upon issuance of a Certificate of Occupancy for the property and once the assessed valuation is confirmed as determined by the Harris County Appraisal District ("HCAD"). Mr. Abshire further stated that he recommends utilizing this option so that any future development that ties into the public storm sewer line that La Boucherie has constructed will pay the District directly for their pro rata share of cost for such line. Director Day asked what other utility districts typically do for timing of reimbursements. Mr. Abshire responded that, in his experience, most utility districts authorize reimbursement upon completion of a project and when the assessed valuation is created. Mr. Abshire further stated that, in his experience, other utility districts typically reimburse 100% of project costs. Director Stuebner stated that the typical reimbursement amount for the District is 70%. Mr. Abshire stated that he estimates this project to cost approximately \$150,000, including engineering fees, and that he has asked La Boucherie for their cost estimate. Director Hoffmann asked when the project is expected to start. Mr. Abshire stated that the project could be completed and ready for reimbursement in early 2020. Director Stuebner noted that the District would be collecting taxes on the developed/improved property. Mr. Abshire further explained that reimbursement of this project at 70% would be approximately \$105,000. Director Winkler asked if Mr. Abshire is confident that the taxable value will be there to support the reimbursement. Mr. Abshire stated that the property should provide several million dollars in taxable value to support the reimbursement and that the District would only be required to reimburse subject to such value being confirmed by HCAD. Director Musgrave stated that he thinks La Boucherie should be reimbursed at 70% of the project costs at a minimum. Director Winkler stated that he thinks La Boucherie should be reimbursed at 70% of the project costs. Director Stuebner recommended that the reimbursement to La Boucherie be made once the assessed valuation of the development supports the reimbursement. Ms. Garza then noted that if the Board decides to reimburse 70% of the project costs, it will be 70% of La Boucherie's portion of the storm sewer line, and 100% of the other portion of the storm sewer line that connects to the undeveloped tract adjacent to the La Boucherie tract. Director Day then asked why the District would require that La Boucherie front the cost of the storm sewer extension. Mr. Abshire stated that, in the worst case scenario, the adjacent tract never develops and then the storm sewer line would become private. Director Musgrave asked if the District would be better off just paying for the portion of the line to the undeveloped tract instead of asking La Boucherie to front the money. Mr. Abshire explained that having La Boucherie front the money for the storm sewer line extension encourages them to put value on the ground and build a good project. Director Musgrave then inquired when La Boucherie would need to put up the money for the project. Mr. Abshire stated that the money would need to be received prior to the start of construction. Further discussion then ensued regarding the proposed reimbursement to La Boucherie.

Upon motion by Director Winkler, seconded by Director Musgrave, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the preparation of a Financing Agreement for La Boucherie to include a 70% reimbursement for the storm sewer extension and 100% for the remaining storm sewer extension to the undeveloped tract, with reimbursement to occur once the necessary assessed valuation is on the ground. Ms.

Garza stated that RBAP will prepare the Financing Agreement for the Board's review and approval at the April meeting.

DISCUSS AMENDMENT TO DISTRICT'S RATE ORDER REGARDING COMMERCIAL AND RESIDENTIAL ACCOUNTS, AND CONSIDER ADOPTION OF SAME

Director Stoebner stated that this item would be deferred until the April Board meeting.

DISCUSS SCHEDULING OF NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY MOBILE TEACHING LAB

Ms. Miller reported that she had reached out to Ms. Barbara Payne regarding the use of a mobile teaching lab on a date when there is a swim meet going on in the District. Ms. Miller stated that Ms. Payne does not think a swim meet is a good venue for the mobile teaching lab, because the swim meet attendees are usually only focused on their kids participating in the swim meet. Ms. Miller further stated that Ms. Payne provided her with information on alternative activities that the District could sponsor for residents. Director Winkler suggested having the mobile teaching lab at a District recycling event. Director Stoebner stated that he would communicate with Ms. Payne regarding possible options for events in the District.

REVIEW AND DISCUSS RECLAIMED WATER SUPPLY COST SHARING AGREEMENT WITH TERRANOVA FOR RECLAIMED WATER PROJECT AND PROPOSED USER AGREEMENTS RELATED TO SAME

Ms. Garza then stated that the details of the Cost Sharing Agreement and User Agreements are being finalized with Jones|Carter and Terranova.

ATTORNEY'S REPORT

Ms. Garza next requested approval and execution of a General Warranty Deed for the 1.2593-acre tract from 9.6 Kuykendahl J.V. Upon motion by Director Winkler, seconded by Director Hoffmann, after full discussion and the question being put to the Board, the Board voted unanimously to approve and authorize execution of the General Warranty Deed.

REVIEW AND DISCUSS UPDATED JONES|CARTER PSA

Mr. Abshire then reviewed with the Board a summary of changes for the updated PSA, a copy of which is attached hereto. Mr. Abshire noted that Jones|Carter is not changing any services that are provided to the District, but that the updated PSA will better define Jones|Carter's scope of services. Mr. Abshire also stated that the updated PSA includes a change to the percentage fee for larger construction projects. Mr. Abshire went on to explain that the updated PSA will split basic services into two (2) categories, including: 1) General Engineering Services; and 2) Project Services. Mr. Abshire then reviewed and explained the changes to the existing compensation structure. Mr. Abshire stated that new construction projects will be billed at hourly rates when the constructions' costs are less than \$600,000. Mr. Abshire then explained that for construction projects between \$600,000 and \$4 million, the percentage fee will be increased from 8% to 9.5%. Mr. Abshire added that for construction projects over \$4 million, the percentage fee will be increased from 8% to 8.5%.

Mr. Abshire next reviewed the rate structure for expansion and rehabilitation projects. Mr. Abshire stated that expansion and rehabilitation projects will be billed at hourly rates when the construction costs are less than \$600,000. Mr. Abshire went on to explain that for expansion and rehabilitation projects between \$600,000 and \$4 million, the percentage fee will be increased from 10.4% to 12% and that expansion and rehabilitation projects over \$4 million, the percentage fee will be increased from 10.4% to 11%. Mr. Abshire added that a bid phase was added to the Project Services category, which will have a lower cost value. Director Winkler asked if someone more junior to Mr. Abshire could handle the bidding phase of projects to save the District money. Mr. Abshire stated that Jones|Carter always tries to handle projects as efficiently and cost effectively as possible, but that the percentage fees are based on the project amount. Director Musgrave then asked for the justification for the increase in the percentage fees of almost 20%. Mr. Abshire explained that Jones|Carter has to meet increased rules and regulations surrounding construction projects and there is also increased effort to design and prepare construction plans than was required in 2005 when the original PSA was approved. Director Winkler asked how the updated PSA is a benefit to the District. Mr. Abshire responded that, beyond the cost increases, the rest of the changes help to better outline the scope of services that are already being provided to the District. Mr. Abshire further explained that the updated PSA also adds an option for project management services and field project representatives. Mr. Abshire added that the updated PSA provides the District with a better understating of what services Jones|Carter is able to provide to the District.

Director Winkler stated that he wants to make sure that the updated PSA is capturing an increase in cost of work that Jones|Carter is already providing to the District, and not just a profit increase to Jones|Carter. Director Winkler added that he has no issue with covering the cost of work/services that Jones|Carter is providing to the District. Director Winkler then asked if Jones|Carter is planning to introduce better training to educate and train their engineers. Mr. Abshire responded that Jones|Carter has internal training programs and that Jones|Carter is a good learning organization for new engineers.

Mr. Abshire went on to explain that the updated PSA also includes a 90%/110% compensation clause that sets a floor and ceiling for compensation at no less than 90% and no more than 110% of a Final Estimated Construction Cost. Mr. Abshire noted that some utility districts have chosen to delete this clause out of the updated PSA. Director Hoffmann asked what would be a benefit of keeping the clause in the PSA. Mr. Abshire responded that the clause encourages Jones|Carter to be as accurate as possible with cost estimates. Ms. Garza stated that she will further review and discuss the clause with Ms. Robin Bobbitt.

Mr. Abshire then noted that Exhibit A to the updated PSA defines the differences between Construction Contract Administration (“CCA”) and Construction Management (“CM”). Mr. Abshire noted that Jones|Carter currently provides CCA services on all District projects. Director Winkler asked for an example of CM services for a District project. Mr. Abshire responded that the WWTP Improvement Project could potentially benefit from CM since it is a lengthier, more involved project. Director Winkler then asked if Jones|Carter has ever provided CM for a District project in the past. Mr. Abshire stated that CM has never been defined as a specific category of service before, but that Jones|Carter has most likely provided this type of service to the District in the past. Mr. Abshire added that, going forward, a proposal would be

provided to the District outlining the scope of CM services for a project. Mr. Abshire also noted that the WWTP Improvement Project would not be affected by the updated PSA.

Mr. Abshire then asked that the Board review the updated PSA and summary of changes and contact him with any additional questions. Mr. Abshire requested that approval of the updated PSA be placed on the April agenda.

NEXT MEETING

Director Stoebner then reminded the Board that the next regular meeting will be held on Thursday, April 4, 2019, at the Spring Creek Oaks Clubhouse II, 6002 Bur Oak, Spring, Texas 77379, at 5:00 p.m.

There being no further business to come before the Board, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED this 4th day of April, 2019.



Cynthia Dulle Day
Asst. Secretary, Board of Directors